***Ocali Charter High School***

**Parent and Family Engagement Plan (PFEP)**

**About Title I, Part A**

Title I, Part A, provides local school districts and schools resources that help children gain a high-quality education and the skills to master the Florida Standards. Title I provides additional resources to schools with economically disadvantaged students. These resources provide additional teachers, professional development, extra time for teaching, parent involvement activities, and other activities designed to raise student achievement. Parent and family engagement in a child’s education is a great predictor of academic success regardless of socioeconomic status. Title I program regulations require robust parent and family engagement activities at every school where federal funds support effective teaching and engaged learning.

**What is Parent and Family Engagement?**

Parent and Family Engagement means the participation of parents and family members in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

(A) Parents and families play an integral role in assisting their child’s learning.

(B) Parents and families are encouraged to be actively involved in their child’s education.

(C) Parents and families are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

(D) The carrying out of other activities, such as those described in Section 1116 of the [Every Student Succeed Act (ESSA).](https://www.fldoe.org/academics/essa.stml)

**About the Parent and Family Engagement Plan**

The Parent and Family Engagement Plan describes how the school will provide opportunities to improve family engagement to support student learning. In addition, the plan represents the different ways we will support family engagement and how parents can help plan and participate in activities and events to promote student learning at school and home. We value the contributions and engagement of parents and family members. The goal is to establish an equal partnership between home and school to support student and school improvement. Click here to access the [District's Title I Parent and Family Engagement Plan](https://www.marionschools.net/Page/50551) or request a copy at the front office.

**We value our families and believe that ALL children can learn!**

Principal Name: Elizabeth Brown

School Website: ocalicharterhighschool.com

School Year: 2024-2025

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| The Parent and Family Engagement Plan SMART goal for the 2024-2025 school year is: |
| This year, OCHS will provide four (one per 9 weeks) opportunities for parent engagement through information evenings presented by the School Counselor, School Advisory Council meetings (5 per year), and parent involved activities including graduation track meetings, registration meetings, Orientation, and social events that allow parents and families to be deeply engaged in the school community. |

**jointly developed**

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement plan, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). The plan shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. Section 1116(b)(1) Each school served under this part shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school Parent and Family Engagement Plan and the joint development of the schoolwide program plan under section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school’s programs, the school may use that process, if such process includes an adequate representation of parents of participating children. Section 1116(c)(3) If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. Section 1116(c)(4)(A)(C) If the schoolwide program plan under section 1114(b) is not satisfactory to the parents of participating children, each school served under this part shall submit any parent comments on the plan when the school makes the plan available to the local educational agency [or district]. Section 1116(c)(5)

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| How will parents be involved in developing the school parent and family engagement plan? |
| Preceeding our first School Advisory Council meeting on Sept. 17, 2024 we will hold our Title One Annual meeting to garner input and feedback from parents and family members on our School Compact and PFEP. |
| **How will the school make the parent and family engagement plan available to the local community?** |
| Our PFEP will be posted on our website and social media. Feedback and input meetings will also be posted. |
| **How will the school update, at least annually, the school parent and family engagement plan to meet the changing needs of parents and the school?** |
| Each year immediately before our first School Advisory Council meeting (in September) we will conduct a Title One meeting allowing parents and family members to provide feedback and input before finalizing our PFEP. |
| **How will the school submit any parent comments to the district if the Title I Schoolwide Plan is not satisfactory to parents?** |
| The Ocali Charter Executive Director will submit comments and feedback to the district if necessary. |
| **How will the school address opportunities for regular meetings, parent-teacher conferences, volunteering, and access to staff if requested by parents?** |
| Parent requests for meetings will be schedule by the Principal and involve all stakeholders requested. Scheduling will be timely with immediate responses to requests. Staff can be contacted via email or phone. Volunteer information is located on our website and our liaison for volunteers in our IPC. |

**Annual title i meeting**

Each school served under this part shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school’s participation under this part and to explain the requirements of this part, and the right of the parents to be involved. *The purpose of the annual Title I meeting is to disseminate information only, and it must be a stand-alone meeting.* Section 1116(c)(1)

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| Describe how the school will conduct an annual meeting (before November 1) to inform parents of the requirements of Title I and the school’s participation and the parents’ rights under Title I. |
| Immediately before our first School Advisory Council meeting on September 17, 2024 we will conduct our Annual Title One Meeting at 5:30pm. Parents and other attendees will be provided a time for feedback and idea generation as well as receive all information regarding Title I. |

**communications**

Parents shall be notified of the plan in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Section 1116(b)(1), Section 1116(f), and Section 1112(e)(4) Each school served under this part shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parent and family engagement. Section 1116(c)(2) Each school served under this part shall provide parents of participating children timely information about programs under this part. Section 1116(c)(4)(A) Each school served under this part shall ensure regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. Section 1116(d)(2)(D)

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| How will the school ensure that the plan is written in an understandable and uniform format, to the extent practicable, provided in a language the parents can understand? |
| The plan will be distributed to parents in hard copy format as soon as finalized utilizing all language translations represented in our parent community. The plan will also be readily available on our website and will intermittently appear in post on our social media accounts again using all language translations needed. |
| **How will the school offer meetings at various times (such as in the morning and evening)?** |
| Meetings will be scheduled at a variety of times including from 7:45-8:00am, immediately after school at 3:20pm or evening meetings such as SAC meetings and other events beginning normally at 5:30pm. |
| **How will the school offer meetings in different formats (such as offered online and in-person group meetings and home visits or other types of individual meetings)?** |
| The school will utilize live and recorded virtual formats to provide flexible meeting times for parents. We will utilize individual home visits for at risk students when needed. We will also offer phone meetings when needed. |
| **How will the school ensure ongoing two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand? Decribe how two-way communication will be monitored to ensure timely responses.** |
| Two way communication will be provided by in person meetings, phone calls, and virtual meetings when needed. We will include a language interpreter for all meetings when needed. The Principal will monitor two way communication between teachers and parents and the IPC will assist in monitoring the timeliness of two way communication between the administrative team and parents. Call logs and meeting logs will be kept with fidelity. |
| 1. **Will the school offer transportation as such services relate to preventing parent and family engagement barriers? *If yes,* please describe.** 2. **Will the school offer childcare as such services relate to preventing parent and family engagement barriers? *If yes,* please describe.** |
| Transportation and child care will not be provided. |

**school-parent compact**

As a component of the school-level parent and family engagement developed under subsection (b), each school served under this part shall jointly develop a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State’s high standards. Section 1116(d)

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| Describe how the school and families will jointly develop a School-Parent Compact. |
| During our annual Title One meeting on September 17, 2024 at 5:30pm parents will provide input and feedback as they assist in editing and finalizing our School-Parent Compact. Prior to the meeting, the rough draft of the compact will be distributed so parents that cannot attend the meeting will have a time frame to provide feedback via a phone call, email, or Google Form. |
| **Describe how the school will outline in the School-Parent Compact how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.** |
| For each stakeholder group there will be a list of agreements that all lead to student success and heightened parent and family involvement in the school community. |
| **Describe how the school will build and develop a partnership with families to help children achieve the challenging State academic standards.** |
| The school will communicate per progress monitoring session with parents regarding their individual student’s progree and growth. We will conduct parent information meetings specific to the academic standards and provide “at home” resources for parents to assist their children achieve success. |

**coordination of funds**

To the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. Section 1116(e)(4)

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| Describe how the school will coordinate and integrate parent and family engagement programs, activities, and strategies with early childhood programs (applicable to elementary schools), college and career-ready resources or organizations (applicable to middle and high schools), parent resource centers, or other programs. |
| The school will host College and Career meetings in the evening for parents and students to have the opportunity to speak with representatives from local and state institutions, local businesses, and military recruiters as students prepare for their post secondary steps. |

**building capacity of parents**

A description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards students are expected to meet. Section 1116(c)(4)(B) The school will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following:   
✓ The challenging State’s academic standards.  
✓ The State and local academic assessments, including alternate assessments.  
✓ The requirements of Title I, Part A.  
✓ How to monitor their child’s progress.  
✓ How to work with educators to improve the achievement of their child. Section 1116(e)(1)

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| Describe how the school will provide parents with a description and explanation of the curriculum and resources used at the school. |
| Parents will be able to view the curriculum used in each class at Orientation as well as receiving a syllabus for each course translated in the represented languages as needed. Links to curriculum will be posted on our website. |
| **Describe how the school will provide parents with individual student academic assessment results and interpretation of those results.** |
| Parents will receive a hard copy (translated if needed) copy of the progress monitoring results for the six state tested areas for their child. Parents will also receive the state’s explanation of these results (translated when needed) and our Testing Coordinator as well as the Principal will be the point of contact for parent’s additional questions. Parents will receive hard copy progress reports and report cards (translated when needed). |
| **Describe how the school will provide parents with a description and explanation of the assessments used to measure student progress and achievement levels of the challenging State academic standards.** |
| Explanations are provided in written format in translation as needed. We will also host an Assessment Information Parent Night meeting during the first semester and will provide a thorough presentation including information about all assessments and deciphering the students’ tests results. An interpreter will be present at the meeting. |
| **Describe how the school will provide activities, materials, and training to help parents work with their children to improve their children’s achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement. Section 1116(e)(2)**  **Please include four Parent/Family Workshops/Opportunities (1 per quarter), two of which could be Academic Conference Team events.** |

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| Title | Purpose | Date(s)/Time(s) |
| Annual Title I Meeting | Create an opportunity for families to learn about the benefits of participating in the Title I program. Additionaly, key personnel will share the Parent and Family Engagement Plan, School Improvement Plan and School-Parent Compacts. The school will recruit families to engage with the school through various volunteer opportunities. | September 17th, 2024  5:30pm (will be recorded and posted on website. Feedback time will open via email or phone call on September 13th for those unable to attend. |
| State Assessment Information Parent Meeting | Parents will receive information regarding the state assessments at the high school level and how to interpret the progress monitoring score reports. They will also receive at home test prep resources to assit their student with success on the tests. | October 22, 2024 at 5:30pm (will be recorded and posted on website) |
| College and Career Parent/Student Night | Parents and students will be able to visit with representatives from all post secondary options as well as attend an informational session led by the School Counselor focused on college admissions and financial aid. | February 18, 2024 at 5:30pm |
| Individual Graduation Track Parent/Student Meetings | Parents and students will meet individually with the school counselor or Principal to receive individualized information regarding the student’s progress toward graduation. | April 1-3, 2024 (meeting time slots available form 3::30pm-6:00pm)  Virtual meetings will be offered during school times April 1-3, 2024 |
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*The activities listed may be updated after publishing.*

**building capacity of school staff**

Each school assisted under this part will educate teachers, pupil services personnel, and other staff (with the assistance of parents) in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between home and school.Section 1116(e)(3)Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of students in Title I programs in a format and, to the extent practicable, in a language the parents can understand. Section 1116(e)(5) Provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request. Section1116(e)(14)

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| Describes how the school will train teachers, specialized instructional support personnel, other school leaders and other staff, with the assistance of parents in the value and utility of contributions of parents. |
| During pre planning members of the SAC will be invited to speak with the entire staff during our PD session about school culture and parent involvement and will cover the topic of the importance of the contributions of parents. |
| **Describes how the school will train teachers, specialized instructional support personnel, other school leaders and other staff, with the assistance of parents in how to reach out to, communicate with, and work with parents as equal partners.** |
| During pre planning members of the SAC will be invited to speak with the entire staff during our PD session about school culture and parent involvement and will cover the topic of the importance communicating with parents. Real time logs will be kept to ensure communication is steady. |
| **Describes how the school will train teachers, specialized instructional support personnel, other school leaders and other staff, with the assistance of parents to implement and coordinate parent programs and build ties between home and school.** |
| During pre planning members of the SAC will be invited to speak with the entire staff during our PD session about school culture and parent involvement and will privuide feedback to the staff on best practices of building ties between the school and parent. |
| **Describes how the school will train teachers, specialized instructional support personnel, other school leaders, and other staff, with the assistance of parents to provide information in a format, to the extent practicable, in a language the parents can understand.** |
| During pre planning, the administrative team will implement the expectation that all communication with parents be translated as needed. Our parent volunteer interpreter will also address the staff to emphasize the importance of information being presented in a language that is understood. |
| **Describes how the school will train teachers, specialized instructional support personnel, other school leaders, and other staff, with the assistance of parents to respond to parent requests for parent and family engagement activities.** |
| During pre planning the staff will receive guidelines and expectations for responding to parent requests in a timely manner. This information will be originated from the feedback of parents. |

*This plan aligns with Goals 2.B, 5.A, and 5.B of* [*Achieve 2026 - Strategic Plan*](https://www.marionschools.net/Page/93190)*.*

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| Enter the date *(month/day/year)* this plan was finalized: |  |
| Enter the date *(month/day/year)* this plan was revised: |  |

**School Advisory Council**

The School Advisory Council (SAC) is a team of people representing various segments of the community parents, teachers, students, administrators, support staff, business/industry people and other interested community members. The purpose of a SAC is to assist in the preparation and evaluation (developing and evaluating) of the results of the school improvement plan and to assist the principal with the annual school budget.

* Yes, I am interested and wish to join the School Advisory Council.
* Please contact me so I can learn more about joining the School Advisory Council.
* Please send me notifications about future meetings and updates.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Share Your Thoughts**

We want to hear from you. If you have any suggestions or if there is any part of the Parent and Family Engagement Plan that you feel is not satisfactory, please use the space below to provide us with your comments in the space provided and leave this form in the school’s main office.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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